

Stock Gift

A gift of stock to Bainbridge Community Foundation requires a stock transfer from your current brokerage account to BCF's brokerage account, which is in custody at Fidelity.

The value of a gift of readily marketable stock is the mean between the high and the low share price on the day that the transfer becomes irrevocable (the date of settlement for a transfer of stock into the Bainbridge Community Foundation's (BCF) account).

Please call the Bainbridge Community Foundation prior to transfer to tell us what stocks are being transferred, how many shares and the name of Fund to which you want them credited. Please note: a donor's instructions to a broker to transfer stock may not be sufficient to complete the gift.

There are very simple steps to follow:

Step 1: Contact BCF to notify them of a stock gift or transfer and give BCF the name, company and phone number of the broker who will be handling the transaction.

You may call us at 206-842-0433, email or send a letter to:

Bainbridge Community Foundation
221 Winslow Way West, Ste 305
Bainbridge Island, WA 98110
Email: jim@bainbridgecf.org

Step 2: Contact your broker and give him/her instructions on transferring stock to BCF. You will likely need to provide written instructions with the name of the stock and how many shares you want to gift to BCF. Your broker (or brokerage house) may have a specific process to follow, so make sure to ask them about the process. Please ask your broker to notify BCF once they receive the instructions. This step can only be handled by you, the donor. **A sample donation form is attached.**

Step 3: BCF requests that you have your broker call our office so that staff can smoothly handle the transaction details from here. The broker should be instructed to call BCF once they receive your instructions, and should notify BCF of the stock transfer date. If not already done so, BCF will provide the broker with the BCF account location and number for the incoming transfer.

Step 4: BCF will confirm the stock gift with the donor. A tax receipt letter with key information will be sent shortly after the transfer, including the name of the stock, total number of shares gifted, share price, the date of the gift. Donors should consult their tax advisors regarding the deductible value of the gift.

If you have any questions, please call the BCF office at 206.842.0433.



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Asset Delivery Instructions

1. CASH WIRES OR TRANSFERS

Please call the Bainbridge Community Foundation with the name of the fund to be credited prior to transfer so we can advise our bank. We will provide instructions with account number and contacts.

2. TREASURY NOTES

Treasury Notes should be delivered to Bainbridge Community Foundation (149 Finch Pl SW #4 | Bainbridge Island, WA). BCF will comply with instructions for delivery from the donor's account to a Bainbridge Community Foundation account.

3. BOOK-ENTRY, GOVERNMENT BILLS, NOTES, BONDS, STRIPS, FNMAS, GNMAS:

Book to:

- Chase Manhattan Bank
- ABA: 0210-0002-1
- PTC System, NFSCF
- Acct: Bainbridge Community Foundation
- Acct #: 668129534

4. VALUATION OF CONTRIBUTED GIFTS

The value of a gift of securities is the fair market value on the date of the transfer.

The fair market value of the gift is the mean between the highest and lowest selling prices on the transfer date for stock and the net asset value on the transfer date for mutual fund shares.

The transfer date is:

- a) The date on the postmark when a fully executed stock power and stock certificate are mailed.
- b) The date of receipt when a fully executed stock power from and stock certificate are hand-delivered to the Bainbridge Community Foundation or its agents.
- c) The settlement date indicated on the broker's confirmation notice when stock or mutual fund shares are electronically transferred from a donor's brokerage account to the Bainbridge Community Foundation's account.
- d) The date on the certificate when the stock is registered in the name of the Bainbridge Community Foundation.
- e) The date the Bainbridge Community Foundation's ownership is recorded by the fund company when mutual fund shares held in book entry are transferred.

Thank you for your generous support of the community and Bainbridge Community Foundation!



Bainbridge Community Foundation
STOCK DONATION DETAILS
For Financial Professionals

Please provide the following instructions to your broker to make a gift of stock to the Bainbridge Community Foundation:

WIRE FUNDS TO:	JPMorgan Chase, NY
ADDRESS:	One Chase Manhattan Plaza, New York City, NY 10005
ABA ROUTING NUMBER	021000021
FOR CREDIT TO:	National Financial Services LLC
DTC:	0226
ACCOUNT NUMBER:	066196-221
FOR THE BENEFIT OF:	Bainbridge Community Foundation
FOR FINAL CREDIT TO:	Acct #: 668129534

Name of Stock: _____ Trading Symbol: _____

Number of shares gifted: _____

Requested Date of transfer: _____

If any questions, please contact Tiedemann Advisors | 206.748.3670